

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING
MINUTES
February 12, 2020**

This meeting was advertised in the Hunterdon County Democrat, and notice posted in the
Alexandria Township Municipal Offices and the Alexandria Township Website,
(www.alexandrianj.gov) as required by the Open Public Meetings Act.

Meeting Called to order at 7:35 PM.

ROLL CALL:

PRESENT: Mayor Plumer, Committeeman Pfefferle, Committeeman Kiernan, Township Attorney Dragan

ABSENT: None

FLAG SALUTE:

Mayor Plumer led the flag salute.

TOWNSHIP COMMITTEE OVERSIGHT REPORTS:

Environmental Commission (EC):

EC Member Freedman noted the following:

- Stream Clean-up is scheduled for April 18th from 9 AM to 12 PM.
- Well Testing Kits will be available on April 25th at the Municipal Offices
- Debriefed on Autumn Fest
- Discussion on PFA's

Open Space/Farmland Preservation Commission:

Open Space/Farmland Preservation Commission Chair Evans noted that they met this evening with Bob Hornby from the Hunterdon County Agriculture Development Board (CADB). New charts with targeted farms for possible preservation along with farms that have been preserved were provided by Commission Member Evan Madlinger. At this time the Commission has no vacancies, but if anyone is interested in joining they can contact members of the Commission or the Township Clerk for more information.

Aging Coordinator Report:

No report

Finance Update/Comm. Pfefferle:

Working on budget

DPW/Park & Rec-Comm. Kiernan:

Comm. Kiernan read the following report prepared by DPW Greg Heiser:

Snow & Salt:

1/6/2020 Plow & Salt 2 AM start (crew)

1/7/2020 Salt 8 PM (3 guys)
1/18/2020 Plow & Salt 11AM- 11:130PM (Crew + Part-time)
1/19/2020 Greg a road check. Salt 7AM (2 guys)
1/26/2020 Salt 4 AM (3 guys) rain froze over

Roads:

Washed trucks and equipment after storms
Graded dirt roads, complaints about sharp and pointed rocks putting holes in tires.
Started GPS mapping of inlets, outfalls, basins, detention ponds, etc. This is a free mapping app.
Compliments of the State for now.
Filling potholes with cold patch
Cleaning outlets of pipes with the backhoe.
Cleaned up trees and branches around the Township.
Cleaning off catch basin lids before the rain.
Cleaned shop for rabies clinic on Jan. 25
Called for trees down on Rick Rd. 1/12/2020

Parks:

Collected garbage 1 time.
Fixed Alexandria sign at the entrance of the park.
Fastened grate on top of catch basin in the retention pond by the small baseball field.

Maintenance:

Oil changes and preventive maintenance on 3 trucks.
Finished # 52 lighting.
Changed front backhoe tires.
Put a cutting edge on the loader.
Fixed one leaking cylinder on the grader, more to go.
Tires on the ½ interstate roadside mower.
Federal inspection on Truck #6 revealed broken leaf springs on the rear

Park/Rec Member Katie Wigness noted that the Committee is working with the Barn Roof Committee. Both Committees are waiting on the Township Committee to decide on how to fund the roof replacement. A long term vision for the barn is down the road.

Administrator Report:

Clerk/Administrator Bobrowski reported the following:

Below are matters that I have worked on from January 9, 2020 to February 12, 2020:

- Dealt with personnel matters with the Court
- Working with Construction Official Farneski and Twp. Attorney Dragan regarding 536 Woolf Road/Building permit violations.
- Working on Spring Newsletter
- Met with Mayor Plumer and CFO Steinberg on Feb. 5th regarding the 2020 budget
- Attended a Statewide Insurance Mandatory meeting on February 5th regarding the new Domestic Violence Policy requirements. Once the policy has been forwarded to all Towns the Employee Handbook can be amended.

- Attended an Insurance Re-Org meeting on February 6th for Statewide Insurance representing Alexandria Township as the Fund Commissioner. The Township received an award for an “All Lines Claims Award” and a check for \$300.00.
- All computers have been installed.
- Worked on filling out census documents on behalf of the Township.
- Held a budget workshop meeting with employees on Monday, January 20th and Wednesday, February 11th
- Attended a Park/Rec meeting on Tuesday, February 11th and spoke to them on their budget concerns.
- Sent out a memo to all employees regarding Purchasing Policy Procedures moving forward
- Met with Technology Risk Services Director Lou Romero on behalf of Statewide Insurance on February 7th. A review of our current IT infrastructure was done and a report as to the Townships requirements for insurance compliance will be forth coming.
- Will be attending a Safety Meeting with Insurance Representatives and DPW Foreman Heiser on February 21st.
- Arranged for insurance classes being required for the DPW through Statewide. The 1st round of classes were conducted on Tuesday, February 11th.
- The second round of classes will be held February 21st in the afternoon.
- Have worked regularly with Deputy Clerk Houck and Finance Assistant Courter on the current budget and bills coming in for payment.
- Arranged for alarm testing with Cooper Alarms. Alarms were tested throughout the Municipal offices on February 7th.
- Dealt with vandalism matters that occurred at the park on January 26th and February 8th. A report has been filed with the State Police.

OLD BUSINESS:

- Barn Roof Discussion

The Barn Committee met earlier this evening with a consultant who can determine what and who the barn can benefit. Comm. Pfefferle noted that the fees for this service will be about \$17,000.00. The Township can apply to the County for a grant to cover these costs. The consultant indicated that they can send out a postcard to Township residents and surrounding Township residents to get an idea of what people would like to see as a use for the barn. The consultant would need to get 405 responses back to get a statically model of uses for the barn. The consultant would use social media and a website to inform residents of the survey. Township Clerk/Administrator Bobrowski advised that two additional consultant quotes will be needed to be in compliance with the State Contract/Purchasing Law before a consultant is selected. The Township Committee has an open grant currently with the County to pay for a consultant to assist the Township with their Special Events Ordinance. That grant needs to be finalized before another grant can be applied for at the County. Township Clerk/Administrator Bobrowski advised that the Township Committee needs to budget the cost of this consultant in the 2020 budget as the County grant requirements are that the Township pay for the costs up front for the service and then ask for reimbursement if the grant is approved by the County. The Township is still working on the Special Events Ordinance and needs to budget \$11,500.00 in this year’s budget to pay Township Planner Banisch for his services regarding this ordinance. Once Township Planner Banisch has completed this ordinance

and the Township has paid Mr. Banisch for his services then the Township can seek reimbursement from the County for the grant that was approved for these services in relation to ag-tourism before another County grant is applied for.

Township Clerk/Administrator Bobrowski advised that prior to the Township applying for a grant to use open space funds from the County a Park Maintenance Plan is required and must be approved by the County Freeholders. The next Freeholder meetings are March 3rd and March 17th to have the Park Maintenance Plan approved. Park/Rec Committee Member Katie Wigness is working on drafting this plan.

In 2014, the Township Committee put \$100,000.00 to the side for demolition of the barn if the Alexandria Equestrian Association (AEA) in 10 years could not match raising the additional \$100,000.00 needed for a new roof. To date, the AEA has raised approximately \$50,000.00. An additional \$90,000.00 would be needed to replace the barn roof. A quote of \$240,000.00 was obtained to replace the barn roof. The Township can apply for a grant from the County to use open space money earmarked for the Township or bond the money. The Township Committee discussed the possibility of getting rental income to pay off the additional \$90,000.00.

- Auction of Township Properties

Township Attorney Dragan is working on reviewing titles for properties.

- Ordinance 2020-1 An Ordinance to Amend the Code of the Township of Alexandria by Amending Chapter 53 Affordable Housing and Chapter 115 Land Use, Establishing Requirements for Affordable Accessory Apartments in the Township of Alexandria-**2nd Reading**

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to open public comment for Ordinance 2020-1.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

As there were no public comments, Comm. Kiernan made a motion, seconded by Comm. Pfefferle to close public comment for Ordinance 2020-1.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to adopt Ordinance 2020-1.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**ORDINANCE No. 2020-001
TOWNSHIP OF ALEXANDRIA
HUNTERDON COUNTY**

**AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF ALEXANDRIA BY
AMENDING CHAPTER 53 AFFORDABLE HOUSING AND CHAPTER 115 LAND USE,
ESTABLISHING REQUIREMENTS FOR AFFORDABLE ACCESSORY APARTMENTS IN
THE TOWNSHIP OF ALEXANDRIA**

PURPOSE STATEMENT: The purpose of this Ordinance is to establish regulations and standards governing the development of affordable accessory apartment units in Alexandria Township. The Ordinance is designed to permit the creation of low- and moderate-income accessory apartment units in a manner consistent with the Fair Housing Act, N.J.S.A. 52:27D-301, et. seq. ("FHA"), Uniform Housing Affordability Controls, N.J.A.C. 5:80-26.1 et seq. ("UHAC"), and New Jersey Council on Affordable Housing (COAH) Prior Round regulations, N.J.A.C. 5:93-1 et seq., and Alexandria Township's Third Round affordable housing obligations.

BE IT ORDAINED by the Township Committee of the Township of Alexandria, in the County of Hunterdon, that it does hereby supplement and amend Chapter 53 Affordable Housing (Ord. No. 2018-2) and Chapter 115 Land Use of the Code of the Township of Alexandria as follows:

Section 1. Chapter 53, Affordable Housing, Article I, Alexandria Township Third Round Affordable Housing Ordinance, § 53-1.1, Definitions, is hereby amended and supplemented by adding the following two new definitions in alphabetical order among the existing definitions in § 53-1.1, as follows:

AFFORDABLE ACCESSORY APARTMENT UNIT means a self-contained residential dwelling unit with a kitchen, sanitary facilities, sleeping quarters and a private entrance. An accessory unit may be created within an existing or new single-family residential dwelling, may be created within an existing or new accessory building on a lot containing a single-family dwelling, or be an addition to an existing single-family dwelling or accessory building. An affordable accessory apartment unit shall be deed restricted for occupancy by a low or moderate-income household as defined by

Uniform Housing Affordability Controls, N.J.A.C. 5:80-26.1 et seq. (“UHAC”), and New Jersey Council on Affordable Housing (COAH) Prior Round regulations, N.J.A.C. 5:93-1 et seq. Rent on an affordable accessory apartment shall average 57.5 percent of median income, including utilities. The rent shall be based on the number of bedrooms in accordance with N.J.A.C. 5:93-7.4

Section 2. Chapter 115, Land Use, of the Code of the Township of Alexandria is hereby amended and supplemented by repealing existing Section 115-22.H.(3.1) and replacing it in its entirety with the following new Section 115-22.H.(3.1):

§ 115-22.H.(3.1) Affordable Accessory Apartment Unit

- a. *General Requirements and Conditions.* Affordable Accessory Apartment units shall be permitted as a conditional use in all Zoning Districts in the Township of Alexandria, provided that the use and buildings shall adhere to the following minimum standards and conditions and the use shall be accessory to a permitted principal use on the land:
 1. No more than one (1) affordable accessory apartment unit per lot shall be permitted.
 2. No more than a total of three (3) affordable accessory apartment units shall be created under this ordinance through July 2025.
 3. The affordable accessory apartment unit shall comply with all applicable statutes and regulations of the State of New Jersey in addition to all local building codes.
 4. An affordable accessory apartment unit shall, for a period of at least 10 years from the date of the issuance of a certificate of occupancy, be rented only to a low- or moderate- income qualified household as defined by applicable Council on Affordable Housing (“COAH”) and Uniform Housing Affordability Controls (“UHAC”) regulations at the time of initial occupancy of the unit.
 5. Rents of affordable accessory apartment units shall be affordable to very low, low- and moderate-income households as per applicable COAH and UHAC regulations, or by Court Order, and shall include a utility allowance.

6. Rent increases shall be in accordance with COAH or Court approved percentages.
7. There shall be a recorded deed or declaration of covenants and restrictions applied to the property upon which the affordable accessory unit is located running with the land and limiting its subsequent rental or sale within the requirements of paragraphs (2), (3), (4) and (5) above.
8. Each affordable accessory apartment unit shall have living/sleeping space, cooking facilities, a kitchen sink and complete sanitary facilities for the exclusive use of its occupants. It shall consist of no less than two rooms, one of which shall be a full bathroom consisting of at least a toilet, sink, shower and door separating the bathroom unit from the other rooms in the unit.
9. The affordable accessory apartment unit shall have a separate door with direct access to the outdoors.
10. The potable water supply and sewage disposal system for the affordable accessory apartment unit shall be adequate to service the unit. Department of Health certification of the adequacy of the sewage disposal system serving the units shall be submitted with a conditional use application for an affordable accessory apartment.
11. During the period in which affordability controls are in place, the affordable accessory apartment unit shall be affirmatively marketed to the housing region in accordance with applicable COAH and UHAC regulations, as well as subsection 22-7.35, Affirmative Marketing of Affordable Housing units.
12. Affordable accessory apartment units may be located in an existing accessory building so long as the existing building footprint of the building is maintained. Any additions to a principal or accessory building to accommodate an affordable accessory unit shall conform to the setback requirements for principal buildings in the district.
13. New freestanding accessory buildings containing affordable accessory apartment units shall conform to the setback requirements for principal buildings in the district.
14. Affordable accessory apartment units are exempt from bedroom mix requirements in N.J.A.C. 5:93-7.3.

15. A municipal affordable housing trust fund subsidy of \$10,000 per moderate-income affordable accessory apartment units and \$11,980 per low-income affordable accessory apartment unit shall be provided to create the affordable accessory apartment unit.

b. *Other Requirements.*

1. All standards and requirements of the zone district, except as modified by this section, shall apply.
 2. The lot must contain a conforming principal dwelling except as otherwise permitted pursuant to Chapter 115, Article IX, Nonconforming Uses and Structures.
 3. The total number of parking spaces required shall be met on site in compliance with RSIS for the principal dwelling and accessory apartment. The accessory apartment parking demand is calculated using the "Garden Apartment" classification in RSIS. If parking for an accessory apartment is added, screening is required sufficient to minimize the visual impact on adjoining residential uses, which shall include evergreen or dense deciduous plantings, walls, fences, or a combination or a combination of the four.
 4. Exterior alterations are permitted provided they are in keeping with the architectural integrity of the structure, and the look, character and scale of the surrounding neighborhood as viewed from the street, including, but not limited to, the following considerations:
 - a. The exterior finish material should be the same or visually consistent in type, size, and placement, as the exterior finish material of the remainder of the building;
 - b. The roof pitch should be consistent with the predominant roof pitch of the remainder of the building;
 - c. Trim should be consistent in type, size, and location as the trim used on the remainder of the building;
 - d. Windows should be consistent with those of the remainder of the building in proportion and orientation;
 - e. Exterior staircases should be designed to minimize visual intrusion and be complementary to the existing building.
- c. *Administrative Entity.* The Township's designated Administrative Agent is the entity that will administer the Township's accessory apartment program. The Administrative Agent shall administer the program in accordance with

applicable COAH and UHAC regulations and pursuant to the following procedures and requirements:

1. The administrative responsibilities of the Administrative Agent includes, but is not limited to, advertising, income qualifying prospective renters, setting rents and annual rental increases, maintaining a waiting list, distributing the subsidy, securing the securing certificates of occupancy, qualifying properties, handling application forms, filing deed restrictions and monitoring reports and affirmatively marketing the accessory unit program.
 2. Applicants for accessory apartment units shall submit required application forms and documentation directly to the Township's Zoning Officer, who shall transmit application material to the Township's Administrative Agent. The Township's Administrative Agent shall only approve an application for an accessory apartment unit if the project is in conformance with applicable COAH and UHAC requirements, the Township's Zoning Ordinance and Development Regulations, any applicable Court orders or Court approved agreements, and this section. All approvals or denials shall be in writing with the reasons clearly stated.
 3. In accordance with applicable COAH or UHAC requirements, the Township shall subsidize the physical creation of an affordable accessory apartment unit in accordance with current COAH and UHAC minimum requirements or such additional amount as determined necessary by the Township or the Court to create either a low and moderate-income unit meeting COAH and UHAC requirements. Prior to the grant of such subsidy, the property owner shall enter into a written agreement with the Township ensuring that; (1) the subsidy shall be used to create the affordable accessory apartment unit; and (2) the unit shall meet the requirements of this Ordinance and all applicable COAH and UHAC regulations.
- d. *Submission Requirements and Application Procedures.* Applicants for the creation of an affordable accessory apartment unit shall submit an application for a development permit and the required application information to the Township's Zoning Officer, who shall submit a copy of the application to the Township's Administrative Agent, the administrative entity for the program.
1. Applicants shall submit the same information required for an application for a single-family dwelling, along with the following additional requirements:

- a) For an affordable accessory apartment unit located within a principal building, a sketch of the floor plan(s) of the unit showing the location, size and relationship to both the affordable accessory apartment unit and the primary dwelling unit in the building.
- b) For an affordable accessory apartment unit located in an accessory building, the floor plan(s) of the affordable accessory apartment unit and for all other rooms and building elements in the accessory building not used for residential purposes and their use (i.e. storage, garage, etc.).
- c) Elevations showing any new construction and modifications of any exterior building facades to which changes are proposed.
- d) A site development sketch showing the location of the principal building and accessory buildings, all property lines, proposed additions if any, along with the minimum building setback line, the required parking spaces for both dwelling units, and any site conditions which might affect development.

2. The Zoning Officer shall process the application in accordance with normal procedures. The issuance of a development permit or any affirmative action by a municipal agency shall be preceded by or conditioned upon approval by the Township's Administrative Agent pursuant to this section.

e. *Conversion of Existing Accessory Apartment Unit.* Accessory Apartment units created prior to the adoption of this subsection or without proper permits may be converted to a low and moderate-income affordable accessory unit under the provisions of this section consistent with N.J.A.C. 5:93-5.9 of COAH's Prior Round regulations. All the requirements of this section and applicable COAH and UHAC regulations shall apply, except that the Township shall not provide a subsidy unit.

Section 3. RENUMBERING This ordinance may be renumbered for codification purposes.

Section 4. SEVERABILITY If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 5. REPEALER All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

Section 6. EFFECTIVE DATE This Ordinance shall take effect upon passage and publication as provided by law and upon filing with the Hunterdon County Planning Board.

NEW BUSINESS:

- PFAS/NJ DEP Meeting-Site Remediation Program

The New Jersey Department of Environmental Protection (NJDEP) has been testing wells at Delaware Valley Regional HS along with homes on Senator Stout Road and Indian Creek Road. Two properties on Indian Creek Road have elevated PFAs in their well. The PFAs are a petroleum based product which is somewhat airborne and can be found in DuPont products. The high school has had water drinking issues because of the chemical being found in the well at the high school. There will be a public forum for residents that live in the vicinity of the high school on February 27th at 6:00 PM. Letters will be sent out to those effected. The Hunterdon County Department of Health will be invited. The NJDEP will be starting a 2nd phase of well testing's in the spring. Township Clerk/Administrator Bobrowski will reach out to the high school for availability to hold the public forum there.

- School Board Elections

A letter was received by Fredon Township Mayor John Flora asking for support amongst municipalities to move back school elections to April from November so that taxpayers can approve the school budgets. Approximately 8 years ago school boards moved elections to November where voters lost the right to approve the school budget and the State rubber stamps the school budget every year since. Mayor Flora of Fredon Township indicated that taxpayers of Sussex and Warren County have seen student populations drop 30% and school budgets continue to rise where school taxes compromise approximately 60% of property tax bills in these Counties. In Alexandria Township, school taxes represent almost 80% of a taxpayer's bill. With a decline in school enrollment combined with increased school budgets the cost per pupil has been driven up. The State has recognized this and has drastically decreased subsidizes requiring municipalities to make up the difference. In 2018, the State has allowed the local Board of Election, the local governing body or the public through a referendum to return the school election day back to April. Township Clerk/Administrator Bobrowski advised the Township Committee that she spoke to the County Clerk and was advised that the Township would need to draft a resolution for the school election to be moved from November to April. The costs for a school election would cost the Township approximately \$30,000.00 to \$50,000.00 a year. The Township Committee will not move forward with changing the school elections at this time since it is cost prohibitive.

CONSENT AGENDA:

All items listed with an asterisk on the agenda "*" are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committee member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda

Comm. Pfefferle asked that Resolutions 2020-43, 2020-044, 2020-046 & 2020-47 be pulled from the Consent Agenda because the Township is short \$5,000.00 in salaries for the Court for 2019. Frenchtown Boro, Holland and Alexandria Township each pay Court salaries based on the percentage of tickets written the year prior. Township Clerk/Administrator Bobrowski advised that Resolution 2020-43 Alternate Municipal Prosecutor Appointment has no money exchanging for the salary. The current Prosecutor will be responsible to reimburse the Alternate Prosecutor if necessary. Resolution 2020-044 Interim Municipal Court Administrator Appointment is a required yearly resolution for the Vicinage for the appointment of our Interim Court Administrator not being certified to date. Resolution 2020-046 Authorizing to Hire Julie Kosakowski as a Substitute Court Administrator for the Joint Municipal Court of the Delaware Valley is needed as there is no Court Administrator currently due to an absence in the Court Staff and the position is required per the Vicinage. Resolution 2020-047 Hiring Pam Williamson as a Bookkeeper for Joint Municipal Court of the Delaware Valley is an existing position but the salary will be paid quarterly instead of per pay. Comm. Kiernan noted that Alexandria Township became the lead agency for payroll for court staff for pension purposes. An amended agreement amongst the three municipalities was not drafted to specify the salary repayment obligations, only an email was sent by the Alexandria Township CFO. Comm. Kiernan will follow up with the Mayors of Frenchtown and Holland for back salary reimbursement. Frenchtown Boro has offered to take the lead with drafting up an amended court agreement regarding court salary reimbursement. Upon explanation of the court resolutions Comm. Pfefferle had the resolutions remain on the consent agenda.

- 2020-032 Catchings Bond Release *

RESOLUTION # 2020-32 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING RELEASE OF A DRIVEWAY BOND FOR FRANK CATCHINGS, B-21, LOT 38.18

WHEREAS, Frank Catchings filed correspondence with the Township of Alexandria ("Township") dated November 8, 2019 requesting the release of \$1000.00 for a driveway bond for B-21, L-38.18; and

WHEREAS, according to the Township's records, the total amount being held in escrow per the recommendation of the Township Engineer is \$1000.00; and

WHEREAS, the Township's Building Department issued a Certificate of Occupancy for B-21, L-38.18 on July 1, 2016. Township Engineer Decker made an inspection to the driveway and recommends the release of the driveway bond;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey, on this 8th day of January, 2020 as follows:

1. As of January 8, 2020, the amount being held in escrow for a driveway bond for B-21, L-38.18 is \$1,000.00.
2. Township Engineer Decker has made an inspection to the driveway and recommends the release of the driveway bond per an email dated November 13, 2019.
3. The Chief Finance Officer has attached his signature certifying the availability of funds are available.
4. This Resolution shall take effect immediately.

- 2020-43 Alt. Municipal Prosecutor Appointment *

**RESOLUTION 2020-043 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY
APPOINTING AN ALTERNATE MUNICIPAL PROSECUTOR**

WHEREAS, the Township of Alexandria has previously established its Municipal Court as a Joint Municipal Court with Holland Township and Frenchtown Boro; and

WHEREAS, the terms of the Agreement have been mutually agreed upon by the Municipalities and received the approval of the Vicinage 13 Assignment Judge; and

WHEREAS, the Municipal Court requires the services of a Municipal Prosecutor and sometimes the Prosecutor may not be available during a particular court date warranting the need for an Alternate Municipal Prosecutor.

WHEREAS, Philip J. Faherty III, Esq. located at 40 Delaware Avenue, PO Box 217, Lambertville, NJ 08530 is qualified for the position of Alternate Municipal Prosecutor.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Alexandria, Hunterdon County, New Jersey that the following person is hereby appointed as an

Alternate Municipal Prosecutor for the Delaware Valley Joint Municipal Court as a shared Court for the calendar year 2020:

Alternate Municipal Prosecutor – Philip J. Faherty III, Esq.

BE IT FURTHER RESOLVED that this appointment is being made based upon Alexandria Township's understanding that the Alternate Municipal Prosecutor shall be compensated for this position per an agreement with the Delaware Valley Joint Municipal Court's primary Prosecutor Erik Peterson. Specifically, in the event Prosecutor Peterson should need a substitute, he will compensate Alternate Prosecutor Faherty directly for his services in accordance with his 2020 salary rate.

Be it further resolved that this resolution shall take effect immediately.

- 2020-044 Interim Municipal Court Administrator Appointment *

**RESOLUTION 2020-044 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY APPOINTMENT OF INTERIM MUNICIPAL COURT
ADMINISTRATOR
1/2/2020 to 1/2/2021**

WHEREAS, Ms. Jacqueline Signorile was hired on January 2, 2018 as the Joint Court of the Delaware Valley Municipal Court Administrator; and

WHEREAS, Ms. Signorile is currently considered an Interim Municipal Court Administrator pursuant to N.J.S.A. 2B:12-11(e) since she was hired January 2, 2018 and does not hold a Municipal Court Administrator certificate; and;

WHEREAS, the statute allows the governing body to appoint a person as Municipal Court Administrator that is not a certified Municipal Court Administrator, on an interim basis, for a period not to exceed one (1) year commencing on the date of the appointment January 2, 2018; and

WHEREAS, the statute further states, "Any person so appointed may, in consultation with the judge of the municipal court, be re-appointed as a municipal court administrator, on an interim basis, for two (2) subsequent one-year terms. The municipal court administrator appointed on an interim basis may be reappointed for a fourth, and if necessary, a fifth additional one-year term, provided the Municipal Court Administrator is currently enrolled in the certification program and needs additional time to complete that program."

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria, Hunterdon County, State of New Jersey, that it hereby appointed Jacqueline

Signorile as Interim Municipal Court Administrator for a one-year term commencing January 2, 2020 and ending January 2, 2021.

- 2020-045 Appointment of Public Agency Compliance Officer *

**RESOLUTION 2020-045 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY AUTHORIZING THE APPOINTMENT OF PUBLIC AGENCY
COMPLIANCE OFFICER**

WHEREAS, N.J.A.C. 17:27-3.3, requires each Public Agency to designate an individual to serve as its Public Agency Compliance Officer; and

WHEREAS, the Governing Body of the Township of Alexandria desires to appoint a Public Agency Compliance Officer; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, that the following appointment is approved:

*Michele Bobrowski
Public Agency Compliance Officer
Term: 1/1/2020 - 12/31/2020*

- 2020-046 Authorizing to Hire Julie Kosakowski as a Substitute Court Administrator for the Joint Municipal Court of the Delaware Valley *

**RESOLUTION 2020-046 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY AUTHORIZING TO HIRE JULIE KOSAKOWSKI AS A SUBSTITUTE
COURT ADMINISTRATOR FOR THE JOINT MUNICIPAL COURT OF THE DELAWARE
VALLEY**

WHEREAS, the Township of Alexandria is a member of the Joint Municipal Court of the Delaware Valley with Holland Township and Frenchtown Borough; and

WHEREAS, the terms of the Agreement have been mutually agreed upon by the Municipalities and received the approval of the Vicinage 13 Assignment Judge; and

WHEREAS, the Municipal Court requires the services of a Substitute Court Administrator in the absence of appointed Court Administrator; Jacqueline

Signorile and

WHEREAS, Alexandria Township is the lead agency and will issue payroll and bill each Township accordingly, and

WHEREAS, the salary for this position is \$ 40.00 per hour flat rate to be compensated based on the calculated percentages for all three towns.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Alexandria, Hunterdon County, in the State of New Jersey that Julie Kosakowski is hired as Substitute Court Administrator for the Joint Municipal Court of the Delaware Valley at an hourly rate of \$ 40 per hour, flat rate, to be compensated based on the calculated percentages for all three towns, effective upon adoption of this Resolution.

- 2020-047 Hiring Pam Williamson as a Bookkeeper for Joint Municipal Court of the Delaware Valley *

**RESOLUTION 2020-047 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY
HIRING PAM WILLIAMSON AS BOOKEEPER FOR JOINT MUNICIPAL COURT OF THE
DELAWARE VALLEY**

WHEREAS, the Township of Alexandria has previously established its Municipal Court as a Joint Municipal Court with Holland Township and Frenchtown Borough; and

WHEREAS, the terms of the Agreement have been mutually agreed upon by the Municipalities and received the approval of the Vicinage 13 Assignment Judge; and

WHEREAS, the Municipal Court requires the services of a Bookkeeper; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Alexandria, Hunterdon County, in the State of New Jersey that Pam Williamson is hired as Bookkeeper for the Joint Municipal Court of the Delaware Valley at a rate of \$120 per month (4 hours at \$30.00 per hour) to be split evenly among the three towns.

- 2020-050 Authorizing Cancellation of Municipal Certificate of Sale for B-21, L-39.03, 30 Sky Manor Road, John LP Lefgren

**RESOLUTION 2020-050 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY AUTHORIZING CANCELLATION OF MUNICIPAL CERTIFICATE
OF SALE FOR B-21, L-39.03 30 SKY MANOR ROAD, JOHN LP LFEGRN**

WHEREAS, Certificate of Sale 2016-003 was issued to Alexandria Township for delinquent 2015 taxes on Block 21, lot 39.03, 30 Sky Manor Road, assessed to John LP Lefgren, at a tax sale held on November 18th, 2016; and,

WHEREAS, the now assessed owner, Mr. Doug Hulse, have redeemed Certificate 2016-003 by paying the full amount of the delinquency.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Clerk of the Municipality of Alexandria Township are hereby authorized to endorse Certificate of Sale 2016-003 for cancellation.

- 2020-051 Authorizing the Redemption of Tax Sale Certificate to an Outside Lienholder for B-21, L-39.03 for 30 Sky Manor Road

**RESOLUTION 2020-051 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY AUTHORIZING THE REDEMPTION OF TAX SALE
CERTIFICATE TO AN OUTSIDE LIENHOLDER FOR B-21, L-39.03 FOR 30 SKY
MANOR ROAD**

WHEREAS, at the Municipal Tax Sale held on September 27, 2011 a lien was sold on Block 21 Lot 39.03, also known as 30 Sky Manor Road for unpaid 2010 Taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate 2011-09, was sold to U.S. Bank Cust/EMP IV, CAP ONE for a 0% redemption fee and a \$100.00 premium; and,

WHEREAS, Mr. Dough Hulse, property owner has effected redemption of Tax Sale Certificate 2011-09 in the amount of \$22,159.03.

NOW, THEREFORE, BE RESOLVED, that the Treasurer be authorized to issue a check in the amount of \$22,159.03, payable to U.S. Bank Cust/EMP IV, CAP ONE, 50 S 15th St., Suite 1950, Philadelphia, PA 19102-2513 for the redemption of Tax Sale Certificate 2011-09.

BE IT FURTHER RESOLVED, as per N.J.S.A. 54:5-33, the premium will not be reimbursed due to the expiration of the five year period.

- 2020-052 Fix the Salaries of the Various Officers and Employees for the Year 2020

RESOLUTION 2020-052 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY TO FIX THE SALARIES OF THE VARIOUS OFFICERS AND
EMPLOYEES FOR THE YEAR 2020

Township Committeemen	\$ 4,394.88
Township Clerk	\$ 57,706.08
	\$ 222.22 Special Mtg.
Deputy Clerk	\$ 40,905.12
Township Administrator	\$ 13,266.72
Chief Financial Officer	\$ 36,418.08
Asst. CFO	\$ 35.79 per hour
Finance Assistant	\$ 23.01 per hour
Tax Assessor	\$ 34,769.28
Tax Collector	\$ 27,610.80
Zoning Officer	\$ 9,843.36
Registrar of Vital Statistics	\$ 1823.52
Deputy Registrar	\$ 353.50
Percolation Test Witness	Per Ordinance
Land Use Secretary	\$ 20.45 per hour
	Plus \$217.57 per meeting
Land Use Board Administrative Stipend	\$231.23 a month
Board of Health Secretary	\$ 2,177.04
Dog Warden	Per Contract
Office Cleaning	\$ 5,713.44
Emergency Mgmt.911 Coordinator	\$ 3,207.60
Office Help	\$ 10.00 to \$35.00 per hour
Public Works Personnel	Per Union Contract
Seasonal Snow Plow Operator	\$ 25.25 per hour
Seasonal Park Help	\$ 15.15 per hour
Recycling Coordinator-PW	\$ 2,280.72
Recycling Coordinator -Office	\$ 2,280.72
Construction Official	\$ 52.92 per hour
Construction Sub-Code Official	\$ 46.76 per hour
Building Dept. Technical Assistant	\$ 19.21 per hour
Plumbing Sub-Code Official	\$ 52.92 per hour
Electrical Sub-Code Official	\$ 44.29 per hour
Electrical Inspector	\$ 39.23 per hour
Fire Sub-Code Official	\$ 46.76 per hour
Fire Inspector	\$ 46.76 per hour
Fire Prevention	\$ 346.79
COAH Housing Agent	\$ 1,250.00 a year

Mileage Reimbursement

.575 per IRS publication

- 2020-53 Authorizing Affidavit of Lost Letter of Credit-Kiser Enterprises, LLC (Pond View Estates), B-10, L-17

RESOLUTION # 2020 – 53 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING AFFIDAVIT OF LOST LETTER OF CREDIT - KISER ENTERPRISES, LLC (POND VIEW ESTATES), BLOCK 10, Lot 17

WHEREAS, a certain performance guarantee consisting of part cash and an Amendment to Standby Letter of Credit #S120011 dated September 25, 2008, issued by Skylands Bank in the face amount of \$95, 688.74 (the “Performance Guarantee”) was posted by Kiser Enterprises, LLC or “ Developer” for certain roadway/site improvements installed in connection with a subdivision approval obtained by Developer for property originally known as Block 10, Lot 17 on the official tax map of the Township of Alexandria and commonly known as “Pond View Estates”; and

WHEREAS, subsequent to the satisfactory installation of the aforesaid improvements, the Township Committee adopted Resolution # 2017-097 on November 8, 2017 authorizing the release of the Performance Guarantee, however, after an extensive records search, the Township has determined that the original Amendment to Standby Letter of Credit #S120011 (“Letter of Credit”) cannot be returned to the issuer because it was apparently lost or destroyed and the Township only has copies of same; and

WHEREAS, Skylands Community Bank, the original issuer, has since merged with Fulton Bank and Fulton Bank has advised that the original Letter of Credit may be cancelled via Affidavit of Lost Letter of Credit, the form of which is attached hereto as Exhibit A; and

WHEREAS, the Township attorney has reviewed and recommended for approval execution of the Affidavit of Lost Letter of Credit as proposed by Fulton Bank and the Township Committee is in agreement with same.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey, on this 12th day of February , 2020 as follows:

1. On behalf of the Township Committee, the Township Administration/Clerk and/or the Mayor, as appropriate, as hereby authorized to release and cancel the lost

original Amendment to Standby Letter of Credit #S120011 issued by Skylands Bank now Fulton Bank by executing the form of Affidavit of Lost, Destroyed or Stolen Letter of Credit ("Affidavit") presented by Fulton Bank.

2. A copy of the aforementioned and fully executed Affidavit shall be retained on file in the Township Clerk's Office.

3. This Resolution shall take effect immediately.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve the above resolutions on the consent agenda.

Roll Call: Aye: Kiernan, Pfefferle, Plumer

Nay: None

Abstain: None

Motion Carried

-
- 2020-048 2020 Budget Appropriation Transfer # 1

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2020-48.

Roll Call: Aye: Kiernan, Pfefferle, Plumer

Nay: None

Abstain: None

Motion Carried

RESOLUTION 2020-048 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY 2020 BUDGET APPROPRIATION TRANSFER #1

WHEREAS, various 2019 bills have been presented for payment this year, which bills represent obligations of the fiscal year 2019 and were not covered by order number and/or recorded at the time of transfers between the 2019 Budget in the last two months of 2019; and

WHEREAS, N.J.S. 40A:4-59 provides that all unexpended balances carried forward after the close of the fiscal year are available, until lapsed at the closed of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, (2/3 of the majority of the full

membership concurring herein) that the transfers as listed in the resolution be made between the 2020 Budget Appropriation Reserves as follows:

	FROM	TO
Road Maintenance OE	\$ 7,500.00	
Employee Group Insurance	\$15,000.00	
Public Health OE		<u>\$22,500.00</u>
Total	\$22,500.00	\$22,500.00

Roll Call

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		Plumer	X			
X		Pfefferle	X			
	X	Kiernan	X			

- 2020-049 Temporary Emergency Appropriation

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2020-049.

Roll Call: Aye: Kiernan, Pfefferle, Plumer

Nay: None

Abstain: None

Motion Carried

Roll Call

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		Plumer	X			
X		Pfefferle	X			
	X	Kiernan	X			

RESOLUTION 2020-049 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

2020 TEMPORARY EMERGENCY APPROPRIATION

WHEREAS, N.J.S. 40:A4-20 provides that a Temporary Emergency Appropriation may be passed after the 31st day of the fiscal year, and

WHEREAS, it is required that any amounts expended from the appropriations contained in this resolution be included in the budget as adopted under the correct headings, and

WHEREAS, the appropriations funded in this resolution represent roughly one half or 50% of the 2019 adopted appropriation unless noted by an asterisk, (Pension payments, Debt payments, and insurance payments may exceed 50% as these expenses must be paid in full by due dates).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, that the following Temporary Emergency Appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

2020 Temporary Emergency Appropriation

Account	Description	Amount
01-201-20-100-010	Mayor and Council: S&W	6,630.00
01-201-20-100-020	Mayor and Council: OE	1,500.00
01-201-20-110-010	Municipal Clerk: S&W	52,500.00
01-201-20-110-020	Municipal Clerk: OE	18,000.00
01-201-20-111-010	Administrator: S&W	6,630.00
01-201-20-115-020	MUNICIPAL WEB SITE	3,000.00
01-201-20-120-010	Financial Admin: S&W	35,700.00
01-201-20-130-020	Financial Admin: OE	12,250.00
01-201-20-135-010	Rev Admin (Tax Col.): S&W	15,250.00
01-201-20-135-020	Rev Admin (Tax Col.): OE	6,000.00
01-201-20-150-010	Tax Assessment: S&W	17,850.00
01-201-20-150-020	Tax Assessment: OE	1,000.00
01-201-20-155-020	Legal Serv (Lgl Dept): OE	61,500.00
01-201-20-170-020	Agricultural Commission	250.00
01-201-20-175-020	Historical Commission Other Expense	250.00
01-201-21-165-020	Engineering Services: OE	17,500.00
01-201-21-180-010	Land Use Board: S&W	7,500.00
01-201-21-180-020	Land Use Board : OE	3,750.00
01-201-22-195-010	Construction Official (BUILDING DEPT)	46,500.00
01-201-22-195-020	Construction Official: OE	11,000.00
01-201-22-200-010	Zoning Officer: S&W	5,100.00
01-201-22-200-020	Zoning Officer: OE	250.00
01-201-23-210-020	General Liability Insurance OE	75,000.00
01-201-23-215-020	Worker Compensation Insurance	38,000.00
01-201-23-220-020	Employee Group Insurance	106,000.00
01-201-23-225-020	Unemployment Insurance	3,500.00

01-201-25-201-020	COAH	2,500.00
01-201-25-252-010	Emergency Management: S&W	1,950.00
01-201-25-252-020	Emergency Management: OE	50.00
01-201-25-256-020	Fire Hydrants	440.00
01-201-25-265-010	FIRE PREVENTION S& W	4,150.00
01-201-25-265-020	FIRE PREVENTION O/E	550.00
01-201-25-275-010	Munic. Prosecutor's Office: S&W	4,000.00
01-201-26-290-010	Road Maintenance: S&W	225,000.00
01-201-26-290-020	Road Maintenance: OE	60,000.00
01-201-26-291-020	Snow Removal	35,000.00
01-201-26-305-010	Solid Waste Collection(Recycling): S&W	4,350.00
01-201-26-305-020	Solid Waste Collection: OE	15,000.00
01-201-26-310-010	Buildings and Grounds: S&W	3,000.00
01-201-26-310-020	Buildings and Grounds: OE	3,750.00
01-201-27-330-010	Pub Health (Bd of Health): S&W	2,000.00
01-201-27-330-020	Pub Health (Bd of Health): OE	2,500.00
01-201-27-335-020	Environmental Commission: OE	1,000.00
01-201-27-360-020	Ageing Services	500.00
01-201-28-376-020	Celebration of Public Events OE	2,500.00
01-201-31-430-020	Electricity	6,750.00
01-201-31-435-020	Street Lighting	3,250.00
01-201-31-440-020	Telephone (exclude equip acq)	3,650.00
01-201-31-460-020	Diesel and Gasoline Fuel	12,500.00
01-201-31-461-020	Propane	3,750.00
01-201-36-471-020	Pension	85,417.00
01-201-36-472-020	SOCIAL SECURITY	35,700.00
01-201-36-473-020	DCRP EMPLOYER SHARE	4,250.00
01-201-43-490-010	Municipal Court: S&W	35,000.00
01-201-43-490-020	Municipal Court: OE	8,750.00
01-201-43-495-010	Public Defender Salaries and Wages	750.00
01-201-45-930-000	Interest on Bonds	55,000.00
01-201-41-700-065	Agri - Tourism Grant	11,250.00
01-201-41-700-066	Agri - Tourism Grant - Matching Funds	1,125.00
01-201-41-700-064	Clean Communities Grant	19,350.98

2020 Temporary Emergency Total	\$1,207,142.98
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ENGINEER'S REPORT:

Township Committee read the attached report for the month of February prepared by Township Engineer Decker.

APPROVAL OF MINUTES:

- December 11, 2019 Township Committee
- December 11, 2019 Township Executive Session
- December 17, 2019 Special Executive
- December 30, 2019 Special Township
- December 9, 2019 Special Township

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve the above meeting minutes.

Roll Call: Aye: Kiernan, Pfefferle

Nay: None

Abstain: Plumer

Motion Carried

- January 22, 2020 Township Committee
- January 22, 2020 Executive Session

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve the above meeting minutes with a correction to the January 22, 2020 minutes to reflect that a policy will be looked into for employees attending educational seminars.

Roll Call: Aye: Plumer, Kiernan, Pfefferle

Nay: None

Abstain: None

Motion Carried

BILL LIST:

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve the February 12, 2020 bill list.

Roll Call: Aye: Plumer, Kiernan, Pfefferle

Nay: None

Abstain: None

Motion Carried

PUBLIC COMMENT ON GENERAL MATTERS:

Bill Semon of the Binnacle House asked the Township Committee for an update on the Special Events Ordinance the Township was drafting as he is looking to hold a special event in the fall utilizing parking spaces at Delaware River Tubing. Mr. Semon asked if the Ordinance has not been approved yet if the Township Committee could give him permission to hold the event. Mr. Semon was advised that the Special Events Ordinance is on hold at the moment and only for farms to have special events on their farms. The Special Events Ordinance in the current draft form would not benefit Binnacle House

and their event and the Township has no ordinance allowing this event for the Township Committee to approve. Mr. Semen is requiring more parking than permitted at the location he is selecting for his event and the Township Committee cannot grant him the additional parking he needs as a site plan approval is in place from a Board of Adjustment approval that is currently in violation. Mr. Semen advised that he will need to relocate his event out of State for this year.

Tom Hlsaney, Chief from the Pattenburg Rescue Squad was present to discuss new requirements for compliance of N.J.S.A 27:5F-27 Compliance Notification Statement and Subsequent Request for Municipal Certification. Mr. Hlsaney noted that this traffic safety act requires each volunteer and nonvolunteer first aid, rescue and ambulance squad providing emergency medical service programs in a given municipality to notify that municipality each year that its applicants for membership, ambulances, and ambulance equipment meet the standards required by the Highway Traffic Safety Act. The Act further requires the municipality to issue a certificate that it has received the notice and that the squad/program in question is qualified for emergency medical service programs. Mr. Hlsaney provided a draft resolution and certificate for the Township Committee to consider at their next Township Committee meeting. Mr. Hlsaney also provided a letter to the Township Committee that the Pattenburg Rescue squad is a NJ licensed Basic Life Support agency providing emergency medical services to Alexandria Township and that their members, clinicians, ambulances, ambulance equipment and rescue vehicles, meet or exceed the standards of the NJ Highway Safety Act along with their request for a certificate stating their qualifications and copies of their certifications.

CORRESPONDENCE/ANNOUNCEMENTS:

- ALEXANDRIA TOWNSHIP CELEBRATES NJ LOCAL GOVERNMENT WEEK ON APRIL 23rd- SAVE THE DATE:

Alexandria Township will be joining cities throughout the state in celebrating NJ Local Government Week April 19th-25th.

Because local government is the government closest to most citizens, and the one with the most direct daily impact upon its residents, it is important that residents understand how their local government operates, the services it provides, and the importance of their active involvement.

NJ Local Government Week is an opportunity to help our residents become more informed about the many services the Township provides. The Township is excited about this year's activities and hope to engage students, residents, and senior citizens.

Events planned will be held on Thursday, April 23rd from 5:00 PM to 7:00 PM at the Municipal Offices. The Township Staff and Township Committee will be available to meet with residents to answer questions and address concerns. Additional activities will be posted on the Township website as they are made available

NJ Local Government Week, sponsored by the NJ State League of Municipalities, is a weeklong celebration that raises awareness about the importance of municipal government and its daily impact on residents.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to go into Executive Session. (8:41 PM)

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Open Public Meetings Act RESOLUTION- Executive Session

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

_____ A confidential or excluded matter under Federal or State Law or Court Rule.

_____ A matter involving information that may impair the Township's rights to receive funds from the United States Government.

_____ A matter constituting an unwarranted invasion of an individual's privacy rights.

_____ Collective Bargaining Agreement or negotiation of the Agreement.

 X Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.

Peacefield Management

_____ Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.

 X Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.

Delaware River Tubing

Penn East Pipeline Co. LLC v. Kroese, et. al.

X Matters falling within the attorney-client privilege.
Beneduce Vineyards

 Personnel matters involving a specific employee or officer of the Township.

 Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.

3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
5. This Resolution shall take effect immediately.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to return to Public Session (9:34 PM).

Roll Call: Aye: Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Note: Mayor Plumer recused himself from the following discussion in Executive Session and was not present in the meeting for any discussion or vote.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve an increased cost share of \$65,566.00 for a total of \$413,523.00 for the Peacefield Management preservation.

Roll Call: Aye: Kiernan, Pfefferle

Nay: None

Abstain: None

Motion Carried

Note: Mayor Plumer recused himself from the following discussion and was not present in the meeting for any discussion or vote.

Open Space/Farmland Preservation Chair Floyd Evans noted that the Open Space/Farmland Preservation Committee made a unanimous vote that no additional Township funds be expended for the Township's cost share for the Peacefield Management preservation. They would like the Township to proceed with the cost share from 2017 which is \$ 347, 957.00; that's their recommendation. The Township Committee advised that they split the difference of the increase in the cost share of Option C which came to an increase of \$65, 566.00 on top of the current cost share of \$347, 957.00 which brings the Township's new cost share to \$413, 523.00. Chair Evans asked the Township Committee to reconsider.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to go back into Executive Session. (10:23 PM)

Roll Call: Aye: Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to return to Public Session (10:25 PM).

Roll Call: Aye: Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Comm. Pfefferle and Comm. Kiernan advised Open Space/Farmland Preservation Chair Evans that his Committee's recommendation did not change the opinion and their motion will stay the same.

The following matters were discussed in Executive Session:

- **Delaware River Tubing**

No Update

- **Penn East Pipeline Co., LLC v. Kroese, et. al**

No update

- **Beneduce Vineyard**

Next CADB meeting is scheduled for March 12th.

- **Peacefield Management**

CADB had Committee review a spreadsheet of three different cost share options the Township Committee could choose in the preservation efforts of the property.

Township Clerk Bobrowski advised the Township Committee that she has not received signed off resolutions of the Township Professionals appointed at Re-Org yet from CFO Steinberg. CFO Steinberg needed to certify funds and was provided the resolutions to sign prior to Re-Org and again after Re-Org. The Resolutions for the Labor and Litigation Attorneys were provided on January 22nd for the Township Committee meeting that day to CFO Steinberg. The advertising requirement of those resolutions was ten days after the appointments were made by the Township Committee and that the timeframe for advertising has passed. Township Clerk Bobrowski advised that she does not want her

office written up by the Auditors for failing to advertise the resolutions in the prescribed time and that the Resolutions may need to be passed again. Comm. Pfefferle advised Township Clerk Bobrowski to contact the Auditor regarding the advertising dates.

Comm. Pfefferle noted that bills were found in the finance department for solid waste services that were provided in 2019 not paid. The bills were not paid due to the Township going over the bid threshold that is set by law of \$17,500.00. The overage was \$890.00. Comm. Pfefferle contacted the Auditors regarding the overage of the threshold and was advised the Township can proceed with paying the bill. There will be no issues with the audit regarding this matter.

MOTION TO ADJOURN

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to adjourn at 10:33 PM.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Meeting Adjourned at 10:33 PM.

Respectfully Submitted:

Michele Bobrowski, CMC/RMC

Township Clerk

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of February 12, 2020 and certify that said Minutes were approved by the Township Committee on the 8th day of April 2020.

Jim Kiernan, Deputy Mayor